

North Carolina Travel Reimbursement Rates

As of January 1, 2022

PER DIEM Effective 7/1/2021

	IN-STATE	OUT-OF-STATE
BREAKFAST	\$9.00	\$9.00
LUNCH	\$11.80	\$11.80
DINNER	\$20.50	\$23.30
TOTAL FOR MEALS	\$39.40/DAY	\$42.10/DAY
*LODGING	+\$78.90 base rate	\$93.20 base rate
*Excess Requires pre-approved BDA		
DAILY TOTALS	\$120.20	\$137.30

MILEAGE REIMBURSEMENT RATE: Effective 1/1/2022

Trips will be reimbursed at \$0.58.5

TAXI: Reimburse fare only with receipt

PARKING: Actual cost with receipt

OVERNIGHT TRIP – Departure time is time you begin trip	Arrival time is time of day you return from trip
Departure Time – Prior to 6 am	Breakfast
Departure Time – Prior to 12 Noon	Lunch: Arrival time must be after 2:00 pm to claim
Departure Time – Prior to 5:00 pm	Dinner: Arrival time must be after 8:00 pm to claim

**Must include departure and arrival times on travel form to determine number of hours worked.*